

---

## Library Skills Program For ESL Students

A series of four lecture tapes with visuals (transparencies and/or slides) has been developed by Helen Moffatt, Director of Library Services at The Church College of Hawaii, for the English Language Institute classes at the college. Student assignments to be completed in the library accompany each lecture. Short quizzes are also included.

Lecture 1. General library information. The physical format of books.

Lecture 2. Classification of Books. The Card Catalog (The Ralph E. Woolley library at CCH has recently reclassified its collection using Library of Congress card numbers. Focus of the lecture is on the L.C. system.)

Lecture 3. Periodical Indexes, including newspapers.

Lecture 4. The Use of Special Reference Books--Encyclopedia Index Volumes, Almanacs, Year Books, Who's Who, Quotation Index, etc.

Tapes and microfiche are available in the language laboratory for students who desire to review the material.

---

# TESL REPORTER

Box 25

The Church College of Hawaii

Laie, Hawaii 96762

Non-profit Organization U. S. POSTAGE <b>PAID</b> Laie, Hawaii PERMIT NO. 1
---