

Employment Opportunity

Place: Riyadh, Jeddah and Dammam, Saudi Arabia.

Duties: Teaching English as a foreign language;

Participation in Production of Supplementary materials;

Coordination of some of the courses offered;

Average teaching load is 18 hours per week, part of which may be in the evening, plus 18 office hours for preparation and consultation with students.

Background: All students enrolled in the programs are Saudi civil servants. Most of them are university graduates, but with little English background.

Goals: To increase the trainees' efficiency in their work and to enable them to benefit from training courses or study in which English is the medium of instruction.

Classes: An average of 16 students in each class.

Facilities: A modern and well equipped media center and modern labs.

Qualifications: M.A. in TESOL or in Applied Linguistics.

Salary: From S.R. 3400 to S.R. 6000 per month (\$1=S.R. 3.35, £1=S.R. 7.45).

Benefits: S.R. 500 per month as transportation allowance.

Economy class air tickets at the beginning and end of each academic year. Same tickets for family.

Free medical care at government hospitals.

Education allowance for children between 6 and 18.

Salary and all fringe benefits are tax free.

Overtime possible at S.R. 100 per teaching hour.

Accommodation: Fully furnished and airconditioned accommodation. Single teachers are expected to share (two teachers in one apartment).

Vacations: 45 days paid annual leave plus local holidays (around three weeks).

Contract: One year renewable.

Apply with complete resume, list of references and copies of graduate transcripts and degrees to:

*Director, English Language Program
Institute of Public Administration
P.O. Box 205
Riyadh, Saudi Arabia*